



Registration No. NE/RN -646

**THE NAGALAND GAZETTE  
EXTRAORDINARY  
PUBLISHED BY AUTHORITY**

**No. 208 Kohima**

**Friday, September 20, 2024**

**Bhadrapada 29, 1946 (Saka)**

**NOTIFICATION**

**Dated Kohima, the 20<sup>th</sup> September, 2024.**

**NO:CON/RIIN/50/2020/** / /: In order to protect and safeguard the interests of the indigenous inhabitants of the State of Nagaland, and for the purpose of streamlining the qualification for eligibility of being an Indigenous Inhabitant of the State of Nagaland, and taking into account the recommendations as made by the Commission on Register of Indigenous Inhabitant of Nagaland (RIIN), and considering all other relevant aspects of the matters, and in supersession of all the previous Notifications, Guidelines and Orders issued from time to time by the Government on this subject, the following criteria are laid down for issuance of Indigenous Inhabitant Certificate (IIC).

2. IIC of Nagaland can only be issued to citizens belonging to any one of the 15 (fifteen) recognized Naga Tribes, namely, Angami, Ao, Chakhesang, Chang, Konyak, Khiamniungan, Lotha, Pochury, Phom, Rengma, Sumi, Sangtam, Tikhir, Yimkhiong, Zeliang, with Kachari, Kuki, Garo and Mikir (Karbi) Tribes, as notified vide 'The Constitution (Nagaland) Scheduled Tribes Order, 1970 who are resident in the State, and are considered as Indigenous Inhabitant of Nagaland provided that the person can trace their antecedents to a recognized village in Nagaland.

3. There shall be in every recognized Village, a Village Verification Committee to be nominated by the Village Council Chairman consisting of the following:

- i. A member of the Village Council (Convenor)
- ii. Head GB or senior most (by age) GaonBura
- iii. President of Village Youth Organization
- iv. Head Teacher GMS/GPS
- v. Female VDB member
- vi. Representative of the Village Women's Organization
- vii. Representatives of the Khels in villages where the Khel system is in place.
- viii. One Representative (s) from the Church in the Village



The list of Committee members must be conveyed to the Office of the Deputy Commissioner concerned through the area Administrative officer before the 10<sup>th</sup> of January every year. Only members of the Committee who are officially intimated to the Deputy Commissioner may verify IIC applications.

4. The Application Forms (Annexure I) will be available in all the DC offices and ADC offices upon payment of Rs. 200 (Rupees Two hundred). This will be inclusive of the charge for the certificate.

5. The Village Verification Committee thus constituted shall be the authority to verify and attest the Application form (Annexure I) with the particulars claimed by the applicants for IIC:

a) The name of the father and mother along with their village.

b) The names of the paternal grandfather and the paternal great grandfather along with their village.

c) If there has been any case of adoption at any level, the applicant shall be required to disclose the details. This is to be verified by the Village Verification Committee. Withholding or misrepresentation of any information in this regard by the applicant or the village verifying committee will be tantamount to claiming of false identity and liable for criminal prosecution.

d) The Village Verification Committee shall keep a written record of its meetings with attendance and recommendations made for each application received. This is to be produced for the verification of the area Administrative officer whenever required.

6. The application form duly filled and verified by the Village Verification Committee will be submitted to the area Administrative Officer, along with the requisite documents as proof of identity and residence listed below at para 12. The area Administrative Officer upon being satisfied that the application is complete and genuine, will forward it to the office of the Deputy Commissioner with their recommendations within a period of 5 working days. If the Officer is not satisfied, he/she may carry out additional verification and then forward to the office of the Deputy Commissioner with his/her recommendations within a period of 10 working days.



7. The office of the Deputy Commissioner will examine all such applications that are recommended by the area Administrative officers. The application for issue of IIC shall be mandatorily processed in file and the officer in charge of the branch concerned of the Deputy Commissioner's office shall certify in file that all the particulars filled up in the application form have been examined and found to be true and give a clear and unambiguous opinion in regard to the eligibility of the applicant for getting the IIC. The approval for issue of IIC shall mandatorily be given by the Deputy Commissioner only in file. Thereafter which, the Deputy Commissioner and in his/her absence the Additional Deputy Commissioner (HQ) shall issue the IIC.

8. Each IIC issued shall contain a unique number which will be permanent and non-transferable. Henceforth, any reapplication for a format must quote the unique IIC number and new or re-issued certificates will have the same number.

9. The Deputy Commissioner as the issuing authority is empowered to refuse or cancel an IIC if it is found that the claims made by the applicant are found to be false.

10. Any application where there has been an adoption of the applicant or his/her parents whether from within the indigenous Naga community or otherwise must be referred to the P&AR Department for decision.

11. The Deputy Commissioner will send monthly reports of all certificates issued and rejected, to the office of the Commissioner, Nagaland and also daily upload the details of all such certificates issued on the office website.

12. (a) Submission or authentication of false information by the applicant or any community-based authority for the issue of IIC will be tantamount to a criminal offence. The certificate of the applicant if issued on false claims will be cancelled and any benefits accrued on its basis will also be cancelled. The members of the Village Verification Committee that authenticated the false claims shall also be penalised by being removed from office and shall be debarred from holding any office for 5 (five) years: besides actions against them under the appropriate provisions of law.

(b) Government Servants under whose charge such an offence is detected shall be liable for disciplinary action. If criminal offence is established, the officer shall be charged under the appropriate provisions of the law and action taken accordingly. The case against the officers, whether disciplinary or criminal must



be brought to a logical conclusion where he/she is either exonerated or appropriate penalty is imposed/awarded.

13. The following documents are to be submitted along with the Application form to the area Administrative officer.

(A) Proof of identity

1. Physical identification mark
2. Anyone of the following
  - i. Class X Admit Card
  - ii. Aadhaar Card
  - iii. Passport

(B) Proof of residence (any one of the following)

- i. Passport
- ii. Aadhaar Card
- iii. Bank Pass Book
- iv. Driving License
- v. Ration Card

14. Henceforth, new born children of Indigenous Inhabitants must apply for registration within 6 (six) months of the date of birth in the requisite Application form (Annexure II) along with the Birth Certificate and copy of IIC of the parents. The unique registration number must be quoted when applying for an IIC later when required.

15. The provisions of this Notification will come into force with effect from the date of issue of this Office Memorandum.

16. This Notification is issued in pursuance of Cabinet decision Vide No:CAB-1/14/2023 Dated: 12/09/2024.

Sd/-

**VYASAN R.**

Home Commissioner, Nagaland



## Annexure I

Form No.

Biometric Passport photo

## A. Personal Details.

1. Name of the Applicant
2. Surname/Family Name
3. Middle Name (if any)
4. Date of Birth
5. Gender
6. Place of birth
7. Identification mark
8. Aadhar No.
9. Contact No.
10. Married/Unmarried
11. Name of Spouse if Married.
12. Spouse Surname
13. Spouse Date of Birth
14. Documents Submitted as proof of identity
  - a) Physical identification mark
  - b) Any of the following;
    - i. School certificate (Admit card of Class X Board exam)
    - ii. Aadhaar Card
    - iii. (Indian) Passport.

## B. Address Details

## (I) Present Address

1. House No.
2. Road/lane.
3. Colony/Khel
4. Village/Town
5. Administrative Sub-Division
6. District
7. State
8. Documents Submitted as proof of residence (Any of the following);
  - i. (Indian) Passport
  - ii. Aadhaar Card
  - iii. Bank Pass Book
  - iv. Driving License
  - v. Ration Card

## (II) Permanent Address

1. House No
2. Road/lane.
3. Colony/Khel
4. Village/Town
5. Administrative Sub-Division
6. District
7. State
8. Documents Submitted as proof of residence (Any of the following);
  - i. (Indian)Passport
  - ii. Aadhaar Card
  - iii. Bank Pass Book.
  - iv. Driving License
  - v. Ration Card

## C. Family Details

1. Name of Biological Father along with Surname or Family name issue date and number of IIC Certificate.
2. Biological Father's Date of Birth.
3. Name of Biological Mother along with Surname or Family name issue date and number of IIC Certificate.
4. Biological Mother's Date of Birth.

## D. Ancestry (to be verified by the Village Verification Committee)

1. Name of the Tribe
2. Name of the Father of Biological Father (Paternal Grandfather)
3. Village Name
4. Biological Father of entry 1 (Paternal Great-Grandfather)
5. Village Name
6. Name of Native/Ancestral Village.
7. Whether any adoption has taken place (Clause 9 of O.M will apply)

## E. Self Declaration that everything is true

## F. Verification

1. Village Verification Committee (Chairperson)
2. Verification by Apex Tribal Body (In case of any Objection)

## G. Receipt by Area Administrative Officer and

H. (i) If satisfactory, recommendation forwarded to Deputy Commissioner within 5 (five) working days. (ii) If not satisfactory, Dobashi verification and forward to Deputy Commissioner within 10 (ten) working days (iii) If any adoption is declared in D 7 the matter will be forwarded to P&AR for decision.

I. (i) Deputy Commissioner Office will process and route the issue of IIC in file. (ii) Deputy Commissioner's Office will daily upload details of the certificate issued to the Office website.

J. Deputy Commissioner will submit monthly report to the Commissioner, Nagaland.



## ANNEXURE-II

Registration of Birth to be done within 6 (six) months from the day of birth

1. Name of the Child
2. Sex
3. Date of birth
4. Birth Certificate registration number
5. Date of issue of Birth Certificate
6. Place of Issue
7. Name of issuing Authority
8. Designation of issuing Authority.
9. Office of Issuing Authority.
10. Permanent address of the Parents at the time of registration.
11. Name of the Father, the Issue date and number of IIC Certificate. (Aadhaar no. if available)
12. Name of the Mother, the Issue date and number of IIC Certificate. (Aadhaar no. if available)